

**Minutes Board of Trustees Meeting
September 10, 2013**

The Board of Trustees of the Village of Cold Spring held their regular monthly meeting on Tuesday, September 10, 2013 at Village Hall, 85 Main Street, Cold Spring, NY beginning at 7:30 pm.

Attending: Mayor J. Ralph Falloon and Trustees: Bruce Campbell, Matt Francisco, Stephanie Hawkins and Charles Hustis

Also attending: Stephen Gaba, Village Attorney; Ellen Mageean, Village Accountant, Gregory Phillips, Water Superintendent; Barbara Scuccimara, Putnam County Legislator

Absent: William Bujarski, Building Inspector

Mayor Falloon called the meeting to order followed by the Pledge of Allegiance.

APPROVAL OF MINUTES

Trustee Campbell moved to accept minutes of the following meetings: 7/9, 7/16, 7/25, 7/31, 8/6, 8/7, 8/14, 8/21, and 8/27. Motion seconded by Trustee Hustis and unanimously approved.

FINANCIAL REPORT

Resolution #37-2013

Moved by: Trustee Charles Hustis

Seconded by: Trustee Matt Francisco

Resolved that (1) The Board of Trustees of The Village of Cold Spring hereby approves the following Budget Adjustment(s) for the 2013/2014 fiscal year:

(1)	To:	A00-3041-000	State Aid: Justice Court (revenue)	\$4,500.00
	To:	A00-1110-487	Justice Court: Grant Expenditures	\$4,500.00
			To increase the budget for the Justice Court Grant.	
(2)	To:	A00-3490-000	Police DWI Fund (revenue)	\$50.00
	From:	A00-1110-430	Justice: Dockets (expenses)	\$50.00
	To:	A00-1110-400	Justice: Contractual	\$100.00
			To reallocate the Justice Court budget to cover expenses related to the new window that was not covered by the grant.	
(3)	To:	A00-1620-410	Shared Services: Computer Software	\$505.00
	From:	A00-1620-400	Shared Services: Contractual	\$505.00
			To reallocated the shared services for increase in the maintenance fee for the computer software due to increase in number of users and yearly increase.	

(4)	To:	A00-5110-475	Street Lighting: Legal & Engineering PIN 8760.04	\$43,030.00
	From:	A00-5110-481	Street Paving & Drainage: Construction PIN 8760.04	\$43,030.00
			To reallocate the budget for the main street project. Change in budget was approved by the DOT in July 2013.	
(5)	To:	A00-7140-400	Recreation: Contractual	\$520.00
	From:	A00-7140-440	Recreation: Lawn Care	\$520.00
			To allocate a portion of the recreation budget to contractual for the purchase of toilet paper and paper towels.	
(6)	To:	A00-8160-420	Recycling: Equipment & Maintenance	\$34.00
	From:	A00-8160-430	Recycling: Contractual	\$34.00
			To reallocate a portion of the recycling budget for the purchase of recycling bins.	
(7)	To:	A00-9040-801	Workers Comp: Fireman	\$2,212.00
	From:	A00-9040-800	Workers Compensation	\$2,212.00
			To reallocate fire budget for additional Workers' Compensation.	

And (2) The accountant is hereby authorized to transfer such funds immediately.

On roll call vote:

Trustee Stephanie Hawkins voted:	YES
Trustee Bruce Campbell voted:	YES
Trustee Charles Hustis voted:	YES
Trustee Matt Francisco voted:	YES
Mayor Ralph Falloon voted:	YES

Resolution officially adopted on: September 10, 2013

Mary Saari-Village Clerk/Treasurer

Ms. Mageean provided the **attached**, Summary of Year-End Results 5/31/2013. She pointed out that all numbers are un-audited. In the general fund, there was a \$14,597 excess of revenues over expenditures which was offset by an adjustment to the beginning fund balance of \$20,403 related to the loss of the state funding portion of the Main Street transportation project. In the water fund, there was a \$42, 235 excess of revenues over expenditures and in the sewer fund \$40,832 was added to the fund balance.

Highlights of three month budget review for period ending 8/31/2013- Revenues – budget lines anticipated to be under budget include: police fees and income from recycled materials.

Expenditures- A00-9040-800 Worker's compensation \$5,357 under budget

A00-9040-801 Worker's Compensation: Fireman \$2,211 over budget.

Police vehicle repair expenses only \$1,000 remaining in budget line.

A proposal from Viridan to supply electrical power was discussed. After discussion, Trustee Hawkins moved to change the provider of electrical power to Viridian (at a fixed rate of 5.49 cents/ kw for a six-month period) and seconded by Trustee Francisco and unanimously approved.

WASTEWATER REPORT

A proposal was received from Fuss & O'Neill for an amendment to the final design and bid phase engineering services for aeration replacement and electrical upgrades. Fees for engineering services, through design and bid phases, total \$104,500. There was discussion about utilizing a portion of the fund balance to pay for engineering and bid phases and then repaying after approval of the Bond Anticipation Note. After discussion, Trustee Hawkins moved to accept amendment #1 for Final Engineering and Bid Phase Services, dated August 27, 2013, in accordance with **attached** proposal and authorized the Mayor to sign the authorization to proceed; seconded by Trustee Hustis and unanimously approved.

WATER REPORT

The total cost for the water main relining project was \$998,830.56 which is approximately three percent over the original price. This includes the need for replacement of 6" and 8" valves on virtually all side streets, in addition to the change order for temporary water supply to Haldane High School. All agreed that the project went smoothly and efficiently given the nature of the work and the project location. During the fall hydrant flush, a replication of the March 2012 flow tests will take place to assess the improvements to the system.

A report of Code Enforcement activities during the month of August 2013 was not available.

POLICE AND JUSTICE COURT

During the months of July and August, the police department responded to 176 calls for service. In August 2013, the Justice Court collected \$7,460.

ADDITIONAL MONTHLY REPORTS

Recreation- After review, Trustee Campbell moved to approve of the following applications for use of Mayor's Park: Haldane Soccer 8/19- 10/31, Halloween Costume parade, Rosary Rally on 10/12, Cold Spring by Candlelight 12/7; motion seconded by Trustee Hustis and unanimously approved.

The annual Senior Citizen Picnic was held on 9/7. Trustee Campbell reported a good turnout and thanked all who participated.

Planning Board Liaison – On August 21st, the Planning Board declared themselves lead agency for the SEQRA review of the Butterfield project. On 9/4, the Butterfield project was presented to the Planning Board, attorney and planners. A site visit is scheduled for 9/18 to allow PB members to get a sense of the scale, location and traffic at this site.

Zoning Board of Appeals Liaison – The ZBA is discussing noticing options and will make recommendations to the Village Board.

Chamber of Commerce Liaison- Upcoming events were announced including a village wide tag sale.

Historic District Review Board- The upcoming agenda was announced.

Tree Committee- work continues on a tree farm

Fire Company Liaison- Discussion of a new firehouse with the Village Board was scheduled for October 22nd.

REPORT OF THE MAYOR AND BOARD OF TRUSTEES

Mayor Falloon reported that the cupola on Village Hall is leaking and a plan needs to be developed for repair/replacement.

West Point communicated their intent to develop a welcome center and museum on Constitution Island.

At a recent meeting in Putnam County, government officials expressed their support for maintaining a post office within the village.

Paving projects, proposed by the Highway Foreman, will be delayed until spring due to budgetary concerns.

Water Superintendent Gregory Phillips, Engineer Ron Gainer and residents were thanked for their support of the water main relining project.

CORRESPONDENCE

Patty Villanova asked for additional signage at the Route 9 & 301 intersection to direct visitors to the village business district. Board members agreed to send a letter of support to Putnam County Highway Commissioner Pena.

Fearless Films requested permission to shoot a ten minute short film in and around the village for three days at the end of September. Trustee Hawkins moved to approve this request with a fee of \$500 per day (\$1,500 for three days) and seconded by Trustee Hustis and unanimously approved.

Putnam County Emergency Services received funding to develop a county hazardous mitigation plan and invited Mayor Falloon to attend a kick off meeting.

Forge Gate Condominiums Board of Managers asked for installation of a mirror on Lunn Terrace to assist drivers making a left hand turn onto Forge Gate Drive.

NY Department of Public Service asked for help in raising awareness of Lifeline Telephone Service.

Trustee Francisco wanted to clarify a statement made in recent correspondence from Putnam County Executive Odell about the Butterfield redevelopment. This letter stated that she fully expects that the Village Planning Board will approve the application at their 9/18/2013 meeting. Trustee Francisco pointed out that this is a legislative matter and a lot needs to happen prior to an approval.

APPROVAL OF BILLS

Trustee Campbell moved to approve payment of the audited bills; seconded by Trustee Hustis and unanimously approved.

PUBLIC COMMENT

Patty Villanova thanked the board for their response to her request for signage. She asked for either additional refuse collection on weekends or more garbage cans.

EXECUTIVE SESSION

Trustee Hustis moved to enter into executive session to discuss current litigation involving Peehl/ Hall and the Zoning Board of Appeals; seconded by Trustee --- and unanimously approved.

Respectfully submitted,

Mary Saari, Village Clerk